



January 23, 2009

Dace Hennessee, General Manager
Graham Personnel Services

Re: Reference Letter

Dear Mr. Hennessee,

HTL Furniture, Inc. has been a client of Graham Personnel Services since 2003 and is currently employing two Customer Services Representatives and myself, as Office Manager and as Executive Assistant to the President. Our experience with your company has been only the best, most accurate customer service and payroll detail and efficiency. I, along with the other two employees, appreciates your staff for its personal attention to our needs. I would recommend Graham Personnel Services to anyone who is seeking to be considered for a new career in the Triad Area.

Yours truly,

A handwritten signature in cursive script that reads "Annette Leonard". The signature is fluid and elegant, with the first letters of each name being capitalized and prominent.

Annette Leonard, Office Manager/Executive Assistant
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